RESPONSIBLE TO: Director of Instructional Services

TERMS OF EMPLOYMENT:
1. Administrative/Non-Bargaining
2. TEMPORARY – Grant Funded
3. 261 Day Contract
4. One (1) Full-time Position
5. Start Date: February 15, 2016
6. Grant Funded Position until June 30, 2017
7. Salary: $62,000 - 72,000
8. A fringe benefit package is offered which includes health, dental, vision, life and long term disability insurances.

GENERAL SUMMARY OF POSITION: The educator in this position will assist the Saginaw ISD Instructional Department in supporting the Local Education Agencies (LEA) with professional learning, evaluating the multi-tiered system of supports, assessment and data analysis, as well as improving instructional practices in a Kindergarten through Third Grade setting. The purpose behind the position is to assure that all third graders are reading at grade level at each LEA within the servicing area.

ESSENTIAL JOB RESPONSIBILITIES:
1. Work with LEAs to evaluate and improve the MTSS process currently being utilized - specifically in the area of early childhood literacy.
2. Provide professional learning to LEAs in the area of MTSS, early literacy practices, curriculum development, etc.
3. Develop and maintain strong relationships with teaching staff in designated buildings when providing coaching experiences.
4. Assist LEAs in the data analysis process in relationship to MTSS, early literacy and school improvement.
5. Attend all required meetings at the SISD as well as trainings and professional learning opportunities for individual growth.
6. Assist LEAs with the implementation of research-based instructional practices including the process of evaluation and improvement.

OTHER SKILLS:
1. Working knowledge of multi-tiered systems of supports.
2. Background in creating and evaluating successful Title I programs.
3. Previous experience training or presenting information to educators.
4. Skills related to developing training materials, curriculum documentation, and planning staff development.
5. One-to-one educator coaching experience.
6. Successful implementation of various literacy programs, strategies, and models.
7. Ability to breakdown and analyze data in relation to the MTSS process and instructional decision making.
8. Able to work independently, problem-solve, and find solutions to challenging situations.
9. Experience with a range of benchmarking and screening assessments in the area of literacy.
10. Working knowledge of Google drive, Gmail, and calendar.
11. Strong written and oral communication skills.
REQUIRED QUALIFICATIONS:
1. Bachelor's Degree in Elementary Education.
2. Valid State of Michigan Teaching Certificate with one or more of the following endorsements:
   a. Reading Specialist (BR)
   b. Reading (BT)
   c. Language Arts (BX)
   d. English (BA)
   e. Early Childhood (ZA)
3. A minimum of five (5) years, successful teaching experience, preferably in a K-3 setting.
4. Previous coaching experience preferred.

APPLICATION PROCEDURE: Applicants must complete and submit an online Saginaw Intermediate School District application. In addition to the online application, a cover letter, resume, references and transcripts are required. An application may be obtained online by going to the SISD website at: www.sisd.cc and clicking on “Employment.”

Application Deadline is December 4, 2015

*Applicants desiring disability accommodations should contact the Personnel Office*
“An Equal Opportunity/Affirmative Action MFH Employer”

NOTICE OF NONDISCRIMINATION

Saginaw Intermediate School District does not discriminate on the basis of race, color, religion, sexual orientation, gender and gender identity, disability, age, or national origin in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Director of Personnel
Saginaw Intermediate School District
6235 Gratiot Road
Saginaw, MI 48638
Telephone: (989) 399-7473

For further information on notice of nondiscrimination, see the following website: http://I.usa.gov/1Jssk6D or call 1-800-421-3481.